

# Gift Aid Declaration Form

**1** Title  Initial  Surname

House name/number

Address Line 1

Town

County  Postcode

Telephone No  Email

- 2** If you are a UK taxpayer, the value of your donations can increase by 25% under the Gift Aid scheme – at no additional cost to you! Please tick one of the boxes below:

**In order to Gift Aid your donation you must tick the box below:**

- I want to Gift Aid my donation of £  and any donations I make in the future or have made in the past 4 years to Kidney Research UK.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Date

Please let us know if your tax circumstances or name/address change so that we can update our records.

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- 3** It may be that having read the information on this form you feel that your donation does not qualify. If this is the case please tick the relevant box below and return this form to us. This will ensure you are not asked to complete a Gift Aid form in the future, should you choose to support us again.

I cannot complete the Gift Aid form because:

- I am not a UK taxpayer
- I do not pay enough tax each year to cover the tax on the gift
- Other (please state)

- 4** If you are returning this with a donation form, please use the freepost envelope provided. If you are returning this declaration on its own please send it to: Kidney Research UK, FREEPOST SN1457, Melksham SN12 7BR

## Thank you for your support

### Gift Aid Key Facts

When Kidney Research UK Receives a donation from a UK taxpayer, we are entitled to claim an amount of tax (calculated at the basic rate of income tax in that year) paid on that donation. Once you have given your permission for us to do this on your behalf (by filling in this Gift Aid form), there is no need for you to do anything else.

All that is required is that the amount of income and/or capital gains tax you pay in a given tax year (6th April one year to 5th April next year) is at least equal to the amount of tax claimed by all charities and Community Amateur Sports Clubs on all your donations. As this amount is calculated over the whole tax year, there is no requirement that tax

is paid regularly – it is purely a question of how much has been paid in the tax year as a whole. Other taxes such as Council Tax or VAT do not qualify for Gift Aid.

The amount of tax we claim will be 25% of the total value of your donations in that tax year. Furthermore, if you are a higher tax payer, you are also entitled to claim the difference between the basic rate which we will claim and the amount of tax you have actually paid. For further details on how you can do this, please contact your tax office. If your tax situation changes and your gifts will no longer be eligible for the Gift Aid scheme please contact us and we will amend your record accordingly.